

1. You were assigned by a Coordinator. What does it mean?
 - It means that Exact Systems Coordinator which is responsible for recruitment in the location specified by you, is interested in cooperation. Exact Systems Coordinator received your personal data and will contact you in order to schedule an interview and sign a contract. You may also contact the Coordinator yourself by using Coordinator's personal data sent onto your e-mail address.
2. I would like to delete my account on Exact Systems E-Learning platform. How do I do that?
 - In order to delete an account, please send an e-mail message to the system administrator at helpdesk@pl.exactsystems-elearning.com. In the content of the message, please state your name, surname and localization (city) which you choose while setting up an account on our system. The administrator will delete the account within 48 hours (Monday-Friday). You will be notified of account deletion in a separate e-mail message.
3. Problems with account registration. Lack of activation e-mail. Why didn't I receive the message?.
 - After filling log-in data you will receive an e-mail activating your account. Please check if our message did not go to the Spam folder in your mailbox. If you are still unable to find our message, please contact the system administrator. Please send an e-mail to helpdeskuk@exactsystems-elearning.com and briefly describe your problem.
4. My account password does not work. What should I do to log in?
 - On the eLearning platform login site: <https://uk.exactsystems-elearning.com/login/index.php>, please use Forgot your Username or Password? option. Please enter your username or e-mail address which you used while registration. You will receive an e-mail message on your mailbox. There, you will find an easy instruction on how to change your password. In case of any further problems, please contact the system administrator: helpdeskuk@exactsystems-elearning.com.
5. I cannot take the Recruitment Tests. Recruitment Tests do not work properly. What should I do?
 - For proper functioning Exact Systems S.A. E-Learning Platform requires Adobe Flash Player which can be downloaded for free at <https://get.adobe.com/flashplayer>
6. I cannot start a lesson during Exact Systems Adaptation Training. What should I do?
 - Please make sure that Adobe Flash Player is installed. It can be downloaded for free at: <https://get.adobe.com/flashplayer> In case of further problems, please clear the web browser data (in browser history menu).
7. After successful completion of Recruitment Tests I was asked to fill in a Personal Questionnaire. For what purpose does Exact Systems Ltd. need my specific data? Is my data safe?
 - Exact Systems Ltd. is an administrator of your Personal Data and process it only for the purposes of Exact Systems Quality Controller position recruitment process and conclusion of

a mandate contract. Exact Systems Ltd. treats personal data security seriously therefore, your Personal Data will be processed in accordance with the law. We do not disclose your personal data to any third-party without your consent unless, the law allows for such action. In order to obtain complete information regarding personal data processing by Exact Systems Ltd. click here: https://uk.exactsystems-elearning.com/polityka_prywatnosci/en.pdf.

8. Why should I disclose my bank account number?

- Bank account number is required due to the fact that we do not cooperate with persons which do not have bank accounts. Bank transfer is the only available form of receiving remuneration.

9. While registration on Exact Systems E-Learning Platform next to the name of the city which I am interested in, a 'Lack of offers' information is displayed. What should I do?

- Information concerning lack of offers signals current lack of demand on Quality Controller position at specified location. Should any active offers appear our representative will contact you. You may also specify the city which is the closest to your localization. Exact Systems employees have the possibility to be delegated to other cities in the country.